



NURSE CONSULTANT III (SPECIALIST)
NURSE CONSULTANT III (SUPERVISOR)
Final Filing Date: Continuous

OPEN – SPOT

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

EXAMINATION BASE OPEN – DEPARTMENTAL SPOT FOR:

DEPARTMENT OF CORRECTIONS AND REHABILITATION

SACRAMENTO COUNTY (Indicate this location on your application.)

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below and who have not previously tested with the Department of Corrections and Rehabilitation (CDCR) during this testing period. CDCR testing periods for this examination are: **January – June and July – December**. Applications will not be accepted on a promotional basis.

HOW TO APPLY Submit Examination Application (Std. Form 678) to:

<p>By mail with: Department of Corrections and Rehabilitation Selection Services Section P.O. Box 942883 Sacramento, CA 94283-0001 (916) 322-2545</p>	<p>or</p>	<p>In person with: Department of Corrections and Rehabilitation Selection Services Section 1515 “S” Street, Room 522-N Sacramento, CA 95814 (916) 322-2545</p>
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If you meet the entrance requirements for Nurse Consultant III (Specialist) or Nurse Consultant III (Supervisor) you may file for both examinations on a single application. However, you must list the examination title(s) of each examination you wish to file for. You will only be considered for acceptance into the examination(s) that you have listed on your application.

If you are personally delivering your application(s), you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above for the Selection Services Section.

NOTE: Only applications with an original signature will be accepted.

APPLICATION DEADLINE/ REQUIREMENTS Applications will be accepted on a continuous basis. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.

SALARY RANGE(S) **Nurse Consultant III (Specialist):**

\$8,478.24* **Per month**

*This salary includes pay differential enhancements to the base salary as authorized December 1, 2005, and applies to all Nurse Consultant III (Specialist) appointed to Adult Institutions and Division of Correctional Health Care Services.

*Effective February 1, 2006, the above salary which includes pay differential enhancements to the base salary has been authorized to all Nurse Consultant III (Specialist) appointed to Juvenile Institutions within the Division of Juvenile Justice

Base Salary
\$5562.00 – \$6644.00 Per month

Nurse Consultant III (Supervisor):

\$8,778.24* **Per month**

*This salary includes pay differential enhancements to the base salary as authorized December 1, 2005, and applies to all Nurse Consultant III (Supervisor) appointed to Adult Institutions and Division of Correctional Health Care Services.

*Effective February 1, 2006, the above salary which includes pay differential enhancements to the base salary has been authorized to all Nurse Consultant III (Supervisor) appointed to Juvenile Institutions within the Division of Juvenile Justice

Base Salary
\$5245.00 – \$6328.00 Per month

BENEFITS

- Deferred Compensation Plans (Savings pool, 401k and 457 plan)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (Management discretion)
- Pre-tax parking (Where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave or annual leave
- Jury duty/military/bereavement leave
- Health, Dental, Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)

BENEFITS (Continued)	<ul style="list-style-type: none">• Pre-retirement death benefit• Dependent Care Program• Long Term Insurance (CalPERS)• Home Loan Program (CalPERS)• Legal Services• Employee Assistance Program• Work and Family Advisory Committee• Evening and Night Shift Differential Pay• \$200 and 40 hours annually on Continuing Education Units• Up to \$450 annual Uniform Allowance• Reimbursement of License Renewal Fees (Actual Cost)• California Public Employees' State Safety Retirement System (Exempt from paying into Federal Social Security System)• Educational funding may be available through the following programs (Contact a Health Care recruiter for additional information):<ul style="list-style-type: none">❖ Federal Loan Repayment Program, administered by the National Health Services Corporation❖ Health Professions Education Foundation Scholarship and Loan Repayment Program❖ State Registered Nurses Scholarship Program
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MINIMUM QUALIFICATIONS	<p><u>Minimum Qualifications are the Same For Both Classifications:</u></p> <p><u>License:</u> Possession of an active valid license as a registered nurse in California. (Applicants who do not meet this requirement will be admitted to the examination, but they must secure the required license before they will be considered eligible for appointment.)</p> <p style="text-align: center;"><u>And</u></p> <p><u>Education:</u> A baccalaureate or higher degree in nursing from a school of nursing accredited by the National League for Nursing (NLN) or its equivalent for foreign graduates. (For applicants who received a baccalaureate degree in a health-related field prior to 1990, the California State Public Health Nurse Certificate may be substituted for the baccalaureate in nursing [BSN]; thereafter the baccalaureate or higher degree must be in nursing from a school of nursing accredited by the NLN or its equivalent for foreign graduates.)</p> <p style="text-align: center;"><u>And</u></p> <p><u>Education:</u> Possession of a master's degree in a health-related field such as: nursing, public health, health care services, health care administration, or hospital administration. All degrees must be from an institution approved by the Council for Private Postsecondary and Vocational Education under the provisions of California Education Code Chapter 3, Part 59, Division 10.</p> <p style="text-align: center;"><u>And</u> <u>Either I</u></p> <p><u>Experience:</u> Two years of experience performing the duties of a Nurse Consultant II in the California state service.</p> <p style="text-align: center;"><u>Or II</u></p> <p><u>Experience:</u> Broad and extensive (at least five years) professional registered nursing experience, at least four years of which shall have been in an administrative, consultative, teaching, or supervisory capacity. (One year of health-related postmaster's graduate work may be substituted for one year of general nursing experience.)</p> <p>Qualifying experience may be combined on a proportionate basis if the requirements stated above include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.</p> <p>Additional Desirable Qualifications: Special consideration will be given to candidates at all levels who possess professional nursing experience in a local health department or other community health agency.</p> <p>Applicants must show their Registered Nurse License number, title, and expiration date on their Examination Application (Std. Form 678).</p>
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EXAMINATION PLAN	This examination will consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.
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ELIGIBLE LIST INFORMATION	A separate eligible list for each classification will be established to fill vacancies for the Department of Corrections and Rehabilitation in Sacramento only. Names of successful candidates are merged into the lists in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and conditions of the lists warrant a change in this period.
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POSITION DESCRIPTION AND LOCATION(S)	<p><u>Nurse Consultant III (Specialist):</u> A Nurse Consultant III (Specialist), under general direction, provides the most complex, difficult, and sensitive consultation; develops plans, organizes, coordinates, implements, and evaluates the nursing and related components of a major statewide program; evaluates and ensures statewide program consistency; provides professional guidance to nursing and other health professional staff; and performs other related work.</p> <p><u>Nurse Consultant III (Supervisor):</u> A Nurse Consultant III (Supervisor), under general direction, supervises a small to moderate group of Nurse Consultants and/or other health professional/technical staff; personally performs the most difficult, complex, or sensitive, consultation and policy and program development work; and performs other related work.</p> <p><u>For Both Classifications:</u> Positions exist within the California Department of Corrections and Rehabilitation in Sacramento only.</p>
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VETERANS POINTS/ CAREER CREDITS	Veteran's Preference Points will not be granted in this examination since it does not qualify as an entrance examination under the law. Career credits will not be granted in this examination.
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GENERAL INFORMATION

Applications are available at Department of Corrections and Rehabilitation offices, State Personnel Board offices and local offices of the Employment Development Department, and on line at www.spb.ca.gov.

The Department of Corrections and Rehabilitation reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

Examination Locations: If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDCR TESTING INFORMATION CALL (916) 322-2545
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929
www.cdcr.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS